

By-Laws New Jersey High School Rodeo Association, Inc.

ARTICLE I - PURPOSES OF ORGANIZATION

SECTION 1. Purposes. The Corporation is organized exclusively for charitable and educational purposes. It is filed as a 501-3-c of the Internal Revenue Code. The Corporation is formed for the following purposes which include but is not limited to.

- A. To promote the sport of youth rodeo at the state and national level.
- B. To conduct youth educational programs and skill development in the sport of rodeo, including but not limited to, roping, riding, shooting, and pageantry.
- C. To educate youth and family members on animal welfare and good husbandry practices as it relates to agricultural and rodeo activities.
- D. To offer opportunities for scholarship and continuing education.
- E. To comply with and maintain the standards as set forth in the National High School Rodeo Associations (hereinafter "NHSRA") Rules, By-Laws, and Constitution. If anything is not covered in the NJHSRA By-Laws, we as an association will adhere to the NHSRA Rules and By-Laws.

SECTION 2. Individuals Benefiting from Purposes. The Corporation is organized to serve students and their families who are residents of the State of New Jersey; or who have determined to transfer their membership from another state and have gone through the proper channels in their state of residence and the National Office. The Corporation does not discriminate on the basis of race, color, gender, creed, nationality, or religious belief.

SECTION 3. Dissolutions Statement. When the Corporation ceases to operate as stated in Sections 1 & 2 above, all assets will be turned over to the National High School Rodeo Association of Denver, Colorado. No assets will be dispersed to any of the members of the Corporation.

SECTION 4. Conflict of Interest Statement. The Corporation will not automatically purchase any items or services from companies owned or operated by members of the Corporation. When outside venues or services are needed, the Corporation will receive multiple bids and accept the bid as voted on by the majority of the Board of Directors. If one of the board members is also bidding on a service or venue, they will not have a vote in that decision.

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ARTICLE II - MEMBERS

SECTION 1. Voting: Members are entitled to vote at the General Membership Meeting as follows:

- A. Families with three or more child memberships are entitled to a maximum of two (2) votes.
- B. Families with one or two child memberships are entitled to one (1) vote per child with a maximum of two (2) votes.
- C. Adult members with a Contestant member will vote for the adult Board of Directors in the general election.
- D. Adult members that do not have a Contestant member are entitled to one (1) vote.
- E. Contestants members will vote for the student board in their division.

SECTION 2. Classification and Qualifications of Membership. Without regard to race, color, gender, creed, nationality, or religious belief, the membership shall be composed of two classifications:

- A. Contestant Member:
 - 1. High School Division: Students must be under the age of twenty (20) by August 1st and are currently or have been enrolled in the Ninth, Tenth, Eleventh, or Twelfth grade (public, private, or home schooled) the year preceding the National High School Finals Rodeo that the contestant is entering, so long as they have met their grade requirements. Even if they have graduated in the middle of the year, or have attended school on half days, they shall be eligible to compete in the National High School Rodeo and National Championship Finals.
 - 2. Junior High School Division. Students must be under the age of sixteen (16) by August 1st and are currently or have been enrolled in the Sixth, Seventh, or Eighth grade (public, private, or home schooled) the year preceding the National Junior High Finals Rodeo that the contestant is entering, so long as they met their grade requirements. Students in the Fifth grade can compete in either the Junior High Division or the Tumbleweeds Division, but they must choose prior to the season starting and will not be able to change during the season.

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3. Tumbleweeds Division. Students must be at least five (5) years old but under the age of thirteen (13) by August 1st and are currently or have been enrolled in school (public, private, or home schooled) in kindergarten through fifth grade.
- B. Adult Member: Adult membership shall be open to anyone over the age of (18) that is otherwise not eligible for Contestant/Student membership. Adult Members who are in good standing: have paid their dues, are in full compliance with all rules and regulations and have been a member for one full year (See Article 1, Section 3) are eligible to be elected to the Board of Directors.
- C. Alumni Member: Alumni membership shall be open to anyone over the age of (18) that is otherwise not eligible for Contestant/Student membership. Adult Members who are in good standing: have paid their dues, are in full compliance with all rules and regulations and have been a member for one full year (See Article 1, Section 3) are eligible to be elected to the Board of Directors.

SECTION 3. Term of Membership. Membership will coincide with the rodeo season of NJHSRA which runs from August 1st through July 31st.

SECTION 4. Annual Dues. All members are required to pay dues. Under no circumstances will dues be pro-rated if a member joins mid-year.

- A. Contestant Membership Dues: Membership dues for Contestant Members shall be determined prior to the beginning of each rodeo season. All Contestant/Student Members must pay National and State level dues to be eligible to compete.
- B. Adult Membership Dues: Membership dues for Adult Members will be \$100 per year. This will not be required if the member is currently serving on the Board of Directors for that year.
- C. Alumni Membership Dues: Membership dues for Alumni Members will be \$50 per year due at the time of application. This will not be required if the member is currently serving on the Board of Directors for that year.

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SECTION 5. Requirements to be eligible to compete in State Finals.

- A. Contestants must participate in at least 4 NJHSRA hosted rodeos to be eligible to compete in State Finals, plus must have competed in the event 4 times to compete in that event for State Finals.
- B. Contestants must earn 10 service points throughout the season prior to finals by helping in and around the arena during rodeos. Each family will also be required to work an event in the arena at our State Finals. There will be a sign-up sheet for every rodeo to choose your event.
- C. Contestants must have points in more than one event to qualify for All-Around Cowboy or Cowgirl.
- D. Fund Raising: Each family will be responsible for raising \$300 for the year. This can be done by selling raffle tickets as well as other fund raisers throughout the year. All fund-raising money is due by check-ins at the last rodeo prior to State Finals.

SECTION 6. Additional Information. For additional information pertaining to Membership Responsibilities please refer to NHSRA Rules, By-Laws and Constitution Article II: Sections 9 – 16 @ ["https://nhsra.com/rulebook"](https://nhsra.com/rulebook)

ARTICLE III – BOARD OF DIRECTORS

SECTION 1. Number and Tenure of Officers. The Board of Directors will have a minimum of 6 members and a maximum of 10 members. The following is a list of the officers of the Board of Directors. These positions will be voted on by the incoming (current) Board of Directors. There shall be a National Director, a President, a Vice President, a State Secretary, a Rodeo Secretary, and a Treasurer. Eligibility for these officer positions requires at least one year of prior service on the Board of Directors. Tenure for each officer is as follows:

- A. National Director. Initial term for two (2) years, subsequent terms of five (5) years, in accordance with the National High School Rodeo Association By-laws. Names of national directors shall be submitted to the General Manager/Secretary of the National High School Rodeo Association no less than twenty (20) days prior to the National Finals Rodeo.
- B. President: An initial term of one (1) year, subsequent terms of two (2) years. May serve two (2) consecutive terms or until such time that a new President has been elected. The President may remain on the Board as a non-voting member for a one (1) year term as Past President or until such time the current President assumes the role

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- as Past President. It is foreseeable that there may be times that the Board of Directors does not have the position of Past President filled.
- C. Vice President: Initial term of one (1) year, subsequent terms of two (2) years. May serve two (2) consecutive terms or until such time that a new Vice President has been elected.
 - D. State Secretary, Rodeo Secretary and Treasurer: Initial term of one (1) year, subsequent terms of two (2) years. May serve two (2) consecutive terms or until such a time that a different Officer has been elected.
 - E. Non-officer Board Members: All terms are for one (1) year with no limit but will have to seek re-election for each rodeo season.

SECTION 2. Selection of Officers. At a meeting of the Board of Directors prior to the start of the next rodeo season (August – July), the Board of Directors shall vote who will fulfill the positions of National Director, President, Vice President, State Secretary, Rodeo Secretary and Treasurer should there be a vacancy in any of those offices. A majority vote of those present and voting are required for approval.

SECTION 3. Mid-term Vacancies. In the event of a death, dismissal, removal, voluntary resignation, or any other cause of disqualification of any officer, the Board of Directors may appoint an Adult Member in good standing to fill any vacancy until the next Annual Membership meeting.

SECTION 4. Compensation for Officers. Officers shall not be compensated for their duties as an officer of the Corporation. They won't be required to pay Annual Dues while serving on the Board of Directors.

SECTION 5: Standard and Conduct: NJHSRA Board members are expected to act with honesty, integrity, professionalism, and good judgment at all times. Board members must make decisions that support the best interests of the NJHSRA and NHSRA.

Board members are responsible for staying informed, using independent judgment, and carrying out their duties with care. They may delegate tasks when appropriate and are responsible for helping establish policies and procedures that support the organization's mission and responsibilities as a nonprofit organization.

Violations of integrity include dishonesty, misrepresentation, abuse of authority, undisclosed conflicts of interest, or any conduct that damages the trust placed in the Board.

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Board members may have access to confidential information regarding the organization's operations, finances, personnel matters, disciplinary matters, and other sensitive issues. Sharing, discussing, or misusing confidential information without authorization is a violation of Board responsibilities and may result in disciplinary action.

SECTION 6: Termination or Disqualification: If the above standards are not upheld, a member of the Board of Directors may be removed from service if reasons for removal are presented to the Board and the Board determines, by a majority vote of those present and voting, that removal is warranted.

SECTION 7. National Director - Duties and Responsibilities

- A. The National Director is entitled to all voting privileges at the State level. They shall have one (1) vote at all Board Meetings.
- B. The National Director shall be responsible for all communications between NJHSRA and NHSRA.
- C. The National Director shall inform the Board of Directors of matters and information deriving from NHSRA pertinent to NJHSRA.
- D. The National Director shall represent NJHSRA at the National level and shall vote, negotiate, advocate or express concerns on the issues that directly affect NJHSRA and NHSRA.
- E. The National Director shall attend the Mid-Winter meeting and the National Finals meeting each year, and other National Director meetings as required by NHSRA's Rules, By-Laws, and Constitution handbook. NJHSRA shall be responsible for legitimate travel, lodging and other approved expenses incurred by the National Director while attending national meetings.
- F. The National Director will act as Chairman of the Rodeo Committee.

SECTION 8. President - Duties and Responsibilities.

- A. The President shall be the chairman of the Board of Directors and ex-officio member of all committees.
- B. The President shall be responsible for the operation and organization of NJHSRA.

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- C. The President shall preside over all meetings of the Board of Directors, in his/her absence, the Vice President shall preside over the meeting.
- D. The President shall prepare an agenda for each meeting, consulting with all committee chairpersons and other personnel to ensure matters of NJHSRA concerns are discussed and acted upon.
- E. The President shall solicit reports from the Treasurer and other committee chairpersons for distribution to the Board of Directors prior to each meeting. Such materials shall be given to the Secretary for distribution.
- F. The President shall approve all bills before payment is made by the Treasurer.
- G. The President shall prepare an Annual Report of NJHSRA business at the Annual Membership Meeting.
- H. The President shall only vote at Board Meetings when it is required to break a tie.

SECTION 9. Past President – Duties and Responsibilities.

- A. The Past President shall serve as a non-voting member of the Board of Directors but will serve in an advisory position to the Board of Directors.
- B. The Past President will assist the Corporation with the transfer of historic, and institutional knowledge to the current President.
- C. The Past President shall lend their expertise as to the operations of the Board in accordance with the By-Laws and the policies communicated by the Board of Directors.

SECTION 10. Vice President - Duties and Responsibilities.

- A. The Vice President shall have one (1) vote at all Board Meetings.
- B. The Vice President shall assume the duties of the President in the event of his/her absence.
- C. In the event of a vacancy occurring in the office of the President, the Vice President shall serve as the President until the next Board Meeting.
- D. The Vice President shall perform such duties as assigned by the President as needed.

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- E. The Vice President will be the liaison with the Student Advisor to help plan and implement student activities such as fund raising and arena help.

SECTION 11. State Secretary – Duties and Responsibilities.

- A. The State Secretary shall have one (1) vote at all Board Meetings.
- B. Assistants to the State Secretary may be added with Board approval.
- C. The State Secretary is responsible for the processing and tracking of all contestant membership forms and issuance of NJHSRA membership cards.
- D. The State Secretary is responsible for submitting membership forms and applications to the National High School Rodeo Association Membership Secretary.
- E. The State Secretary is responsible for maintaining all insurance for NJHSRA.
- F. The State Secretary shall submit to the board members proposed minutes of any meeting of the Board within two (2) weeks after the meeting date.
- G. The State Secretary shall maintain a complete list of members and their current contact information (including postal address, email address, and phone numbers).
- H. Upon expiration of his/her term of office, the State Secretary shall deliver all records, documents, and other NJHSRA property to his/her successor.

SECTION 12. Rodeo Secretary - Duties and Responsibilities.

- A. The Rodeo Secretary shall have one (1) vote at all Board Meetings.
- B. Assistants to the Rodeo Secretary may be added with Board approval.
- C. The Rodeo Secretary shall receive and document all event call-in information.
- D. The Rodeo Secretary shall oversee all entry booth activities and, with the Treasurer, collect activities and entry fees in accordance with NJHSRA By-Laws and the NHSRA Rules, By-Laws and Constitution Handbook.
- E. The Rodeo Secretary shall track points for every event within a performance and will provide a point total at the completion of each event. He/she will provide totals to the State Secretary and other relevant parties as determined by the Board of Directors.

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- F. Maintaining current and up-to-date point standings throughout the competition year and shall compile accumulated points prior to and including the Finals weekend.

SECTION 13. Treasurer - Duties and Responsibilities.

- A. The State Treasurer shall have one (1) vote at all Board Meetings.
- B. Assistants to the Treasurer may be added with Board approval.
- C. The State Treasurer shall collect, deposit, and be in sole charge of all financial activities and reports of the Association.
- D. The State Treasurer shall submit a monthly financial statement that indicates all monetary standings, commitments and obligations including all accounts, balances, escrows, outstanding deposits, and outstanding checks to the Board of Directors at each Board Meetings.
- E. The State Treasurer will help collect entry fees, prepare Rodeo Pay-Outs, provide funds for Stall Checkers and maintain receipts and deposits for all fundraising during the rodeo weekend.
- F. The State Treasurer shall deposit all funds within two weeks of receipt of the funds.
- G. The State Treasurer shall pay all liabilities of NJHSRA in a timely manner.
- H. The State Treasurer shall submit to an audit and review of all financial procedures and expenses and properties of NJHSRA by a committee appointed by the board of Directors.
- I. The State Treasurer will provide Acknowledgement Letters to donors for donations received by and for NJHSRA.
- J. The Board of Directors may enlist the services of outside professionals, such as a bookkeeper, tax accountant or certified public accountant, to assist the Treasure in his/her duties.

SECTION 14. Duties of the Board of Directors.

- A. Transact the general business affairs of NJHSRA.
- B. Establish administrative policies and devise measures for NJHSRA's growth and development.
- C. Provide for the proper care of materials, equipment, and funds of NJHSRA and provide for the legitimate expenses of the NJHSRA.
- D. Provide for the annual auditing of all books of NJHSRA by a certified public accountant.

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- E. Select sites and locations for any clinic, qualifying rodeos and state rodeo finals and directing the preparation and staging of these activities.
- F. Upon arrival and throughout the weekend, they will check in with the Rodeo Office to see what needs to be done.
- G. Select and appoint a Shooting Director.
- H. Fill vacancies on the Board of Directors, should a Director miss two (2) or more meetings without prior approval from the National Director or President, that Board Member shall be replaced.
- I. To prevent a conflict of interest, Board members' children who are involved in the NHSRA must participate in NJHSRA and not another state.
- J. Review the list of recipients that the Scholarship Committee presents for Year=End Scholarships. The criteria that they will use to vote on is as follows...

- Years of membership
- Competes in Multiple Rodeo Events
- Leadership in High School Rodeo, secondarily in activities outside of rodeo such as FFA (Future Farmers of America)
- Fund raising
- Superior academic performance
- Community Service Activities
- Other extracurricular activities and performance

At the end of the season the Board of Directors has the option to offer additional scholarships if adequate funds are available. These may be offered at \$250 increments, and the voting criteria will adhere to the above list.

SECTION 15. Executive Committee. The Executive Committee will consist of the 5 Board Members that hold one of the following elected positions: National Director, President, Vice President, State Secretary and Treasurer. The positions that will not serve on the Executive Committee are the Rodeo Secretary and the Past President. If one of those members is unable to serve on the committee another current board member may be asked to serve in their place to maintain a 5-member committee.

The responsibilities of the Executive Committee will be two-fold. 1.) To interpret the existing By-Laws when a question or conflict arises. 2.) Decide if revisions or additions to the By-Laws should be made. (This can be done at any

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time throughout the year). All of their decisions will be presented to the remaining members of the Board of Directors for discussion and a final vote. After the vote, the Board of Directors will decide how to proceed with addressing the issues and notifying the remaining active members of NJHSRA.

SECTION 16. Budget Committee. The Budget Committee will consist of the 5 Board Members that hold one of the following elected positions: President, Vice President, State Secretary, Treasurer and one additional board member. This last position will be filled by a person as requested by the President.

The responsibility of the Budget Committee will be to review the financial position of the Association and make recommendations for all things related to expenditures and receipts for the upcoming season. They will provide a budget that will be presented to the remaining members of the Board of Directors for discussion and a final vote.

SECTION 17. Rodeo Committee. The Rodeo Committee will consist of the National Director and two or three other adult members. Their responsibility will be to search out and obtain price quotes for Rodeo facilities and Stock Contractors. They will also be responsible for hiring an Arena Director for each rodeo. For a list of the Arena Director's responsibilities please refer to NHSRA Rules, By-Laws and Constitution page 48 ["https://nhsra.com/rulebook"](https://nhsra.com/rulebook)

ARTICLE IV – NON-BOARD POSITIONS

These positions may be held by a Board member but may also be held by a member of the General Adult Membership with the approval of the Board of Directors. Positions are appointed for a one (1) year term and individuals serve without compensation but may be reimbursed for reasonable expenses as approved by the Board of Directors. Non-Board positions do not have a right to vote on matters brought before the Board of Directors.

A. Fund-Raising Coordinator.

1. Will be responsible for generating ideas, planning, and implementing activities with the purpose of raising funds for the association.
2. Work closely with the Marketing Coordinator and Youth Advisor to set-up contestant fund-raising goals, marketing objectives

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and strategic partnerships that will assist in the promotion of NJHSRA.

3. Will keep track of expenses and receipts for all Fund-Raising activities and will present reports to the President and Treasurer.

B. Marketing Coordinator.

1. Shall be responsible for all marketing campaigns, collateral and electronic and print materials of NJHSRA.
2. Will shape and plan NJHSRA's branding strategy and will enforce the use of proper logo use in all media.
3. Will be responsible for negotiating with major sponsors, constructing, and revising available sponsorship packages and determining the fund-raising needs of NJHSRA.

C. Membership Coordinator.

1. Will determine membership recruiting strategy and will work closely with the Marketing Coordinator and Fund-Raising Coordinator to ensure that students throughout the state are presented with membership information and opportunities to participate in NJHSRA events.
2. Shall serve as the liaison between NJHSRA and public and private schools and any accredited home school programs to circulate information regarding membership and scholarship opportunities.

D. Student Advisor/s.

1. Scheduling meetings monthly with the student board to discuss ideas for social events/fundraising ideas/membership. The student advisor is to prepare the meeting agenda and then the student board members will run the meeting with help from the Student Advisor when needed.
2. The Student Advisor then discusses those ideas with the Adult Board Vice President and then presents them to the Adult Board for approval.
3. The Student Advisor will guide students on planning and implementing those ideas to execute their ideas/events. They will involve the appropriate committees when needed.
4. The Student Advisor oversees social media accounts run by the Student Secretary such as Instagram and TikTok.

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5. The Student Advisor handles the campaign and election process for the new student board when it's that time of year.
 6. The Student Advisor will oversee the arena help program for our rodeos. They will ensure that our members understand their responsibilities during the rodeo and show up when they are scheduled to work.
- E. Rodeo Queen Coordinator.
1. The Rodeo Queen Coordinator shall serve as the chair of the Rodeo Queen Committee.
 2. The Rodeo Queen Coordinator is responsible for overseeing all events involved in the Rodeo Queen contest in accordance with the NHSRA Rules, By-Laws and Constitution handbook.
 3. The Rodeo Queen Coordinator shall audit the Rodeo Queen contest scores.
 4. The Rodeo Queen Coordinator will plan and coordinate the Grand Entry for each performance in conjunction with the Rodeo Secretary and with input from the NJHSRA Queen.
 5. The Rodeo Queen Coordinator shall ensure, in conjunction with the Awards Committee, that proper awards for each category of the Rodeo Queen contest are purchased.
- F. Awards Coordinator.
1. The Purchasing/Awards Coordinator will be responsible for ordering awards for all events. The coordinator will work with the State Secretary when placing orders.
 2. The Purchasing/Awards Coordinator shall work with the Treasurer in developing a budget to be presented to the Board of Directors at the first meeting of the rodeo season.
- G. Safety Coordinator.
1. The Safety Coordinator will oversee all contracted and approved emergency medical services for every performance and event as may be required.
 2. The Safety Coordinator will make safety and procedural recommendations to the Board of Directors to ensure the well-being of all contestants, volunteers, and other participants in sanctioned events.

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H. Shooting Director.

1. The Shooting Director is responsible for overseeing and organizing the shooting events for NJHSRA members.
2. This can include setting up the shooting range, ensuring that all competitions follow safety guidelines, and scoring the events.
3. They will train and oversee the volunteers who assist with the shooting events and help to ensure that the shooting events run smoothly and efficiently.
4. They will maintain accounting records for all shooting related receipts, expenses and event financials.
5. They will ensure, in conjunction with the Awards Committee, that proper awards for each category of the Light Rifle and Trap events are purchased.

ARTICLE V - STUDENT OFFICERS

SECTION 1. Officers. There shall be a High School President, High School Vice President, High School Secretary, Junior High President, and Junior High Vice President.

- A. The students shall be elected for a one (1) year term at the Annual Membership Meeting which shall be held at our State Finals.
- B. Student Officers may be asked to attend the Board of Directors Meetings.
- C. The Student Officers shall assist the Fund-Raising Coordinator with fundraising for NJHSRA. This may include appearing in full rodeo attire at non NJHSRA events.
- D. Being a student officer for NJHSRA makes you a representative of not only our state organization, but also the national organization. You will be held to a high code of conduct and must remain as a member in good standing. You should behave in a professional and respective way, be timely to meetings, and dress in western attire. As a student officer, we ask that you wear NHSRA sponsored brands like Cinch and American Hat Company. To be eligible to run for an office you must have at least one year of eligibility in your division left. We would like to see that you can make use of social media to post pictures from events to promote rodeo, and the western way of life.

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- E. It is the responsibility of the Student Officer to review the NHSRA handbook and know the expectations of the NHSRA and NJHSRA for their conduct as a representative of the organization.

SECTION 2. High School President

- A. Back number 1 issued to the President.
- B. The president will be responsible for taking role call for high school members at rodeos.
- C. Attend youth advisory committee meetings.
- D. Personable, welcoming, and encouraging to all current and new members.
- E. Assist in planning events for student members at rodeos and finals.
- F. Assist in fundraising.
- G. Attend the NHSRA Mid-Winter Meetings. NJHSRA may cover up to 50% of approved travel expenses for student Board members. The remaining costs are the responsibility of the student Board member and may be paid through personal funds or fundraising efforts. This must be submitted by December 31st each season. Student Board members who are unable to cover their portion of the expenses may not be able to attend.

SECTION 3. High School Vice President

- A. Back number 2 issued to the Vice President.
- B. Will assume roles of the president if president is absent.
- C. Attend youth advisory committee meetings.
- D. Personable, welcoming, and encouraging to all current and new members.
- E. Assist in planning events for student members at rodeos and finals.
- F. Assist in fundraising.
- G. Attend the NHSRA Mid-Winter Meetings. NJHSRA may cover up to 50% of approved travel expenses for student Board members. The remaining costs are the responsibility of the student Board member and may be paid through personal funds or fundraising efforts. This must be submitted by December 31st each season. Student Board members who are unable to cover their portion of the expenses may not be able to attend.

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SECTION 4. High School Secretary

- A. Back number 3 is issued to the Secretary.
- B. Attend youth advisory committee meetings and take meeting notes.
- C. Shall serve as the Social Media Officer.
- D. Will work independently and with Youth Advisor, National Secretary and Rodeo Secretary to share all pertinent information on NJHSRA social media platforms, including but not limited to, Instagram, Snapchat, TikTok and Facebook.
- E. Shall reply to questions and comments as appropriate and/or notify Youth Advisor of the need for a reply.
- F. Assist in planning events for student members at rodeos and finals.
- G. Assist in fundraising.
- H. Attend the NHSRA Mid-Winter Meetings. NJHSRA may cover up to 50% of approved travel expenses for student Board members. The remaining costs are the responsibility of the student Board member and may be paid through personal funds or fundraising efforts. This must be submitted by December 31st each season. Student Board members who are unable to cover their portion of the expenses may not be able to attend.

SECTION 5. Junior High President

- A. Back number 1 issued to the president.
- B. The president will be reasonable for taking role call for junior high and tumble weed members at rodeos.
- C. Attend youth advisory committee meetings.
- D. Personable, welcoming, and encouraging to all current and new members.
- E. Assist in planning events for student members at rodeos and finals.
- F. Assist in fundraising.
- G. Attend the NHSRA Mid-Winter Meetings. NJHSRA may cover up to 50% of approved travel expenses for student Board members. The remaining costs are the responsibility of the student Board member and may be paid through personal funds or fundraising efforts. This must be submitted by December 31st each season. Student Board members who are unable to cover their portion of the expenses may not be able to attend.

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SECTION 6. Junior High Vice President

- A. Back number 2 issued to the Vice President.
- B. Will assume roles of the president if president is absent.
- C. Attend youth advisory committee meetings.
- D. Personable, welcoming, and encouraging to all current and new members.
- E. Assist in planning events for student members at rodeos and finals.
- F. Assist in fundraising.
- G. Attend the NHSRA Mid-Winter Meetings. NJHSRA may cover up to 50% of approved travel expenses for student Board members. The remaining costs are the responsibility of the student Board member and may be paid through personal funds or fundraising efforts. This must be submitted by December 31st each season. Student Board members who are unable to cover their portion of the expenses may not be able to attend.

SECTION 7. Rodeo Queen

- A. Back number 10 is issued to the Rodeo Queen.
- B. Travel to events to make appearances.
- C. Attend rodeo functions.
- D. Help organize student activities.
- E. Attend youth advisory committee meetings.
- F. Personable, welcoming, and encouraging to all current and new members.
- G. Attend the NHSRA Mid-Winter Meetings. NJHSRA may cover up to 50% of approved travel expenses for student Board members. The remaining costs are the responsibility of the student Board member and may be paid through personal funds or fundraising efforts. This must be submitted by December 31st each season. Student Board members who are unable to cover their portion of the expenses may not be able to attend.

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ARTICLE VI - RODEO QUEEN

- A. The New Jersey High School Rodeo Queen shall be a contestant that has competed, qualified, and earned the title of NJ High School Rodeo Queen. The title shall be given to the contestant that receives most of the tabulated points during the Rodeo Queen Competition, and not that of popular vote among contestants or adult members. The Rodeo Queen shall carry out the duties of her position as stated in the National High School Rodeo Association's Rules, By-laws, and Constitution Handbook.
- B. All members of the Rodeo Queen Committee shall apprise themselves of the rules and judging requirements for the Rodeo Queen position as set forth in the National High School Rodeo Association's Rules, By-Laws, and Constitution Handbook.
- C. The Rodeo Queen shall work in cooperation with the Queen Coordinator to ensure that all activities for the Rodeo Queen and the Grand Entry are planned rehearsed and scheduled for each Rodeo.
- D. The Queen Coordinator shall be approved by the Board of Directors.
- E. The Rodeo Queen, in conjunction with the Queen Coordinator shall maintain Grand Entry Flags, Banners, American Flags and any item or items used for Grand Entry and ensure the security and cleanliness of these items.
- F. The Rodeo Queen shall attend all events sponsored by the NJ High School Rodeo Association or designed as a fundraiser for the NJ High School Rodeo Association.
- G. The Rodeo Queen shall be provided at the cost to the Association those items that are deemed necessary by the Board of Directors for the Rodeo Queens Participation and competition at the National High School Rodeo Associations' Queen's Contest.
- H. The Queen is encouraged to attend the National High School Rodeo Association's Queen Contest and is required to attend each State Sanctioned Rodeo.

In the event the Rodeo Queen is forced to resign due to infractions of this organization or those outlined in the NHSRA Rules, By-Laws and Constitution handbook, the Rodeo Queen shall relinquish any items purchased by the Association and the Board of Directors may appoint the runner-up contestant or leave the position empty until the next rodeo season.

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ARTICLE VII – SHOOTING COMMITTEE

- A. The NJHSRA Shooting Committee shall be responsible for the organization, supervision, and safe execution of all light rifle and trap shooting events conducted within the New Jersey High School Rodeo Association. The committee shall operate under the direct authority of the NJHSRA Board and shall maintain strict compliance with all applicable NHSRA regulations and guidelines. The committee shall additionally assume responsibility for the strategic selection of shooting facilities and the development of the comprehensive shooting schedule for the entirety of the rodeo season. The NJHSRA Shooting Director shall serve as the chairperson of this committee and shall oversee all committee functions and decisions.

ARTICLE VIII - MEMBERSHIP MEETINGS

- A. The Annual Membership meeting shall be held at our State Finals at a time to be determined by the Board of Directors. The Board of Directors may also schedule other general membership meetings as necessary by a majority vote of the board of directors.
- B. Each qualified member shall be entitled to one (1) vote at any general membership meeting.
- C. The agenda for the Annual Membership meeting may include, but not be limited to the following items:
 - 1. Roll Call of the Board of Directors.
 - 2. Address of the President.
 - 3. Address of the National Director.
 - 4. Acknowledge Committees.
 - 5. Election of Board of Directors and Student Officers.
 - 6. Adjournment.